

Public Works Position

CLOSING DATE: August 2, 2010

EXAMINATION PROCESS:

Application Review: Applicants must submit a completed City of Port Orchard employment application and questionnaire. A resume will be accepted with a completed application. If application is faxed, original must follow in the mail.

Interview: Applications will be evaluated to determine the most appropriately qualified candidates. Those candidates will be invited to participate in an oral interview to evaluate job related knowledge, skills, and abilities.

Final Selection: The successful applicant will be the person who has scored the highest in the interview process.

To Apply: Complete a City of Port Orchard application and questionnaire that is available in the Personnel Office, 216 Prospect Street, Port Orchard, WA. or on the City's webpage www.cityofportorchard.us

TENTATIVE SCHEDULE: The following schedule is a guideline. **Dates may be subject to change.**

7/14/2010	start advertising position
7/14 through 8/2/2010	accept applications
8/2/2010	closing date
8/3 through 8/5/2010	review applications
8/6 through 8/10/2010	interview applicants
8/11 through 8/12/2010	make *conditional offer of employment. Conditioned upon successful completion of reference/background checks and pre-employment drug test.

CLOSING DATE: **Applications must be received by 4:30 PM on Monday August 2, 2010. No postmarks will be accepted.**

The City of Port Orchard is an Equal Opportunity Employer. Applicants will receive consideration for employment without regard to gender, marital status, race, color, creed, national origin, age or disability.

Accommodation to participate in the job application and/or selection process for employment will be made upon request.

NOTE: The applicant selected for hire must provide proof of ability to work in the United States per the Immigration Reform and Control Act of 1986.