Introduction
-Tim Matthes, Mayor

Here is a short report on the actions staff has undertaken to accomplish the goals the City Council has listed as important to them. As you will see, some of the progress on these goals are on hold, because of situations beyond staff's control. However, we are making progress on many them.

Bethel Corridor Plan
Interim improvements
- Lund Avenue Bridge 2014 Under Bridge Inspection Truck inspection & trench grate cleaning complete.
- Roadside ditching complete; shoulder work & vegetation control ongoing.
- Traffic signal maintenance ongoing.
- Bethel Corridor 2014 grind-outs/asphalt repair design RFQ currently in draft form.

Redesign policy discussion/public process
- The redesign discussion was moved to 2015.

Bay Street Pedestrian Pathway
Right-of-way certification
Federal Highway Administration (FHWA) funded easement & right-of-way acquisitions (Universal Field Services) on hold pending City of Port Orchard-funded property acquisition due diligence (as requested by Council for decision-making purposes.)

Bridge Segment No. 4
The project is on-hold pending a “No Further Action Likely” letter issued from the Department of Ecology regarding the Bay Ford Voluntary Clean-Up Plan.

Joint Waterfront Planning with the Port of Bremerton
The City will begin the public process in 2015.

Sidewalks and Street Improvement
Pavement Management System (PMS)
This project was not funded in the 2014 Budget.

Limited Repaving
Contract for concrete panel raising at Sidney Avenue passed at the 2/11 Council Meeting. Staff assembling list of city-wide asphalt repairs (similar to what we did in 2013.)

Tremont Corridor
Continue to seek construction money
In order to stay off the FHWA “no activity” list and to maintain “immediately ready to go” project status, Public Works will issue Supplement #14 to Berger Abam contract to update National Environmental Policy Act (NEPA)/Environmental Classifi-
cation Summary (ECS) and to finalize the State Environmental Policy Act (SEPA)/Site Development Activity Permit (SDAP) process.

**Sidney/Sedgwick**

**Finish Well No. 10 design**
The final design RFQ is in draft form.

**Water/sewer gap analysis**
Receiving a proposal for the water/sewer gap analysis as approved in the 2014 budget. Anticipated contract approval date is March 25, 2014.

**DeKalb Pier**

**Phase 2 Funding and Construction**
The project is on hold pending an additional award of $450,000.

**Parks**

**Finish Phase 1 for McCormick Woods Park**
- Logging complete.
- Finalizing Ingress/Egress & Utility Easement with South Kitsap Fire & Rescue.
- Final Contract #2 (park improvements) design complete.
- Bid package nearly complete.
- Public information sign installed at the park to inform residents of ongoing project & schedule.

**Identify improvements to Paul Powers Park and public process**
- Waiting for boundary/topographic survey.
- RCO grant opportunity discussed at Public Properties meeting on 2/10 and Council Work Study on 2/18.

**Identify & respond to grant opportunities which support Council’s goals**
Recreation Conservation Office (RCO) grant opportunities discussed at Public Properties meeting on 2/10 and Council work study on 02/18.

**Promote business**
The City is negotiating with a consultant for a contract to design way finding signs throughout the City.

**Identify a facility/location for the Police Department**
Need discussion with Council to determine their long term plan for the police department facility in order to identify a potential location. Discussion needs to include the following questions:
- What is the timetable?
- How will this be funded?
- Are we looking at building or purchasing a building already in existence?

**Website Update**

**Evaluate website improvements**
DCD and Public Works is working on a contract to upgrade permitting software which would include a web portal for permit applications. The system would be implemented in 2015. The permitting software would be interactive, allowing citizens to view permit information through a mapping interface.

The Clerk’s office monitors the website to make sure the most pertinent information is available to the citizens. The new addition was adding the Council Calendar section to the site. The Clerk’s office is looking into options of having various applications (residential parking, public records requests, cabarets, taxi cabs, etc) be submitted through the website.

**Research use of technology to improve access to City documents & Council materials**
The Clerk’s office is looking at programs that will allow all documents placed on the website to be searchable. More information is to follow in a few months.