Introduction
-Tim Matthes, Mayor

Thank you to everyone who attended our third Town Hall Meeting. It was great to see everyone who came to talk to me about their concerns and have their questions answered. There was no agenda for the meeting, but the topics that got the most discussion included parking downtown, public works projects and road maintenance schedules, and ethics. This report summarizes the major issues brought up by those who attended, and it answers the questions that needed further research. What I really appreciated was how many of the discussions we had turned into brainstorming sessions for solutions to the problems our City faces. A video of the entire meeting can also be found on our website: www.cityofportorchard.us. The majority of the audience voted to have Town Hall meetings on a quarterly basis. The next Town Hall meeting will be March 14, 2013, at 6:30 p.m. If you want to talk to me before then, please call or email me: 360-440-6483 or tmatthes@cityofportorchard.us

Downtown Parking
Many great thoughts were expressed as we talked about the downtown parking situation. The overarching message is we need to remove the fear of getting a parking ticket out of the minds of our shoppers. Two-hour parking limits restrict a shopper’s ability to eat, shop, and watch a movie. We need to find longer parking alternatives that are free, and downtown has to develop a niche market to overcome the burden of parking in the shoppers’ minds.

Port Orchard Bay Street Association is currently working on an identity for the downtown area. The Port Orchard Market will be a great catalyst to start drawing shoppers downtown.

As far as creating more convenient free parking, we discussed having satellite parking areas on both ends of the central downtown area. These areas could be used by shop owners and employees, as well as shoppers who want to access other merchants on Bay Street.

After attending the Roger Brooks presentation on November 26, 2012, I learned the minimum limit for parking times should be four hours.

The question was asked: What percent of the parking revenue contributes to the general fund? In 2011, the City received $67,075 in parking revenues. The net revenue after expenses was $42,239. This means that parking revenues, after expenses, makes up 0.52% of our general fund.

If you have ideas on parking solutions, please contact me and share them.

Ethics Manual
A question was asked about what the Council decided in regards to conflicts of interest when voting on the Lodging Tax Advisory Committee recommendation in

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the distribution of hotel-motel revenues. Council decided they would recuse themselves from any discussions or votes relating to their non-profit.

We have a chapter in our employee handbook regarding ethical standards and behavior for employees. I hope to find some citizen volunteers who are willing to help me look at possible additions to that chapter. I will be taking ideas at the next Town Hall meeting in March. This chapter can be found on our website under the Town Hall Meeting section. I welcome any citizen or employee feedback on how to make this chapter better.

Public Works Projects

**Bay Street Pedestrian Pathway** -
The City received funds ($300K) for the design, which is basically complete. The City will be getting an additional $420K in 2013 for easement/right-of-way acquisitions.

The City does not have $3.6 million to complete the entire project at one time; therefore, Segment No. 2 is being built in coordination with the Port’s Waterfront Park Expansion Project. The City will use the budgeted $105k from park reserve and approximately $100k from a grant to complete this project phase using non-federal dollars and donated easements. The remaining grant funding will hopefully complete Segment No. 5 (Westbay Center) in the Spring of 2013.

The Dekalb Pier Phase 1 & Phase 2 design/permitting stage (Dept. of Commerce funded at $700k) is near completion with a presentation to the Council on January 22, 2013. The Phase I construction is scheduled to start in March 2013. Phase II construction will require an additional $800k and must be complete prior to the DNR aquatic lands lease termination date in 2015.

**Rain Gardens & Low Impact Development (LID)**

There was a question if the City had retrofitted any neighborhoods with rain gardens and what kinds of grants are available to homeowners. The City has not identified any capital improvement projects that could possibly include LID. In addition, the City has no current projects that would need or include rain gardens.

In early 2013, the City will be looking into the possibility of using pervious concrete (LID) as part of the Cedar Heights Sidewalk project with increased project costs being covered by our Ecology storm water grant for the sidewalk/storm drainage project.

I highly recommend anyone interested in learning more about rain gardens and LID contact the Kitsap Home Builder’s Association, a leader in the Pacific Northwest in both of these areas. Their phone number is 360-479-5778. WSU Kitsap Extension also offers a Rain Garden Mentor program for private citizens wanting to create a rain garden on their own property. They can be reached at 360-337-7157.

**Street Maintenance** - Sidney Road between Bay & Division and Guy Wetzel Road were brought up as needing maintenance. Unfortunately, other than the City’s annual pot hole repairs throughout the City, there is no funding for road projects in 2013. Road improvements on Sidney Road is problematic, due to the underlying clay sub-grade and existing concrete panel roadway.

**Well No. 9** - When is it going to be finished? It is currently scheduled for substantial completion in March 2013.