ORDINANCE NO. 007-14


WHEREAS, the City of Port Orchard adopted its 2014 Budget in Ordinance No. 029-13; and

WHEREAS, the City desires to keep current on budget amendments; and

WHEREAS, it is necessary to make adjustments to accounts and/or funds by means of appropriation adjustments that could not have been anticipated at the time of passage of the 2014 Budget, as provided in RCW 35.33.091 and RCW 35.33.121; and

WHEREAS, the City was reimbursed $6,956 by the Association of Washington Cities Risk Management Service Agency for a City owned 2008 Ford Crown Victoria damaged in a one car accident that resulted in a total loss, and the City desires to set the money aside for future acquisition of a new vehicle, a transfer of $6,956 from Current Expense Fund 001 to Cumulative Reserve for Equipment Replacement Fund 303; and

WHEREAS, the community service vehicle broke down, and it was the determination of the City mechanic that repair cost would exceed the value of the vehicle, and it was his and the Public Works Director’s concern that the mechanics time is better spent on maintenance issues on the City’s expensive equipment rather than used older equipment, and there was an immediate need of a vehicle for the community service program, requiring the City to purchase a 15 passenger 2014 Chevrolet Express Van, $30,000 is budgeted from Cumulative Reserve for Equipment Replacement Fund 303 for van purchase; and

WHEREAS, the City partners with local agencies to lower maintenance costs, and an interlocal agreement between Kitsap County and Port Orchard provides cost effective traffic signal control maintenance benefiting the traveling public which requires a Signal Reserve contract payment to Kitsap County, an additional amount of $7,500 is budgeted from Street Fund No. 002; and
WHEREAS, the City requires professional services to determine appraisal values, title, and open dialogue with property owners of five existing overwater structures located within the Bay Street Pedestrian Pathway project, and Universal Field Services, Inc will provide information leading to potential right-of-way or property acquisition for an amount not to exceed $18,000, an additional $18,000 is budgeted from Street Capital Projects Fund No. 304; and

WHEREAS, the Microsoft Windows XP desktop operating system lifecycle ended on April 8, 2014 requiring the City to update to Microsoft Windows 7 thirty-three computer work stations scattered across various departments, including Water/ Sewer, Storm Drainage, and Street, and the City desires to amend the budget to properly allocate $7,397 cost between the Water / Sewer, Street, and Storm Drainage Funds using the City’s Indirect Cost Allocation plan; and

WHEREAS, the City requires hydrogeological professional services in the preparation of a Corrective Action Decommissioning Plan for the City’s existing Artesian Wells No. 3 and No. 4, and available fund balance within the sewer utility was identified for these services, $13,200 from Water/Sewer Fund No. 401 is budgeted for hydrological professional services; and

WHEREAS, the 2014 budget contemplated Phase 1 Improvements to the McCormick Village Park providing an opportunity to bid alternatives for Restroom, Light Fixtures, Parking Wheel Stops and 2-inch HMA at the shared access and parking lot, along with the contemplated work, resulting in a bid acceptable to the Council but not included in the 2014 budget thereby requiring an additional budget authority of $82,200 first from proceeds of timber sales Current Expense Fund No. 001 $31,800 and the remaining $50,400 from the McCormick Woods Park Restricted account Impact Fee Fund No. 111; and

WHEREAS, the Municipal Court budget contemplated an additional part-time employee using an existing computer work station that was later deemed obsolete, which resulted in a $2,000 workstation purchase requiring an adjustment between the from Municipal Court budget (misc) to IT budget (supplies) to account for an additional part-time employee work station; now, therefore,

THE CITY COUNCIL OF THE CITY OF PORT ORCHARD, WASHINGTON, DO ORDAIN AS FOLLOWS:

SECTION 1. The 2014 Budget is amended to reflect the following:

(1) Estimated Appropriations:

a. $6,956 from Current Expense Fund 001 to Cumulative Reserve for Equipment Replacement Fund No. 303 for future acquisition of a new vehicle.

b. $30,000 from Cumulative Reserve for Equipment Replacement Fund No. 303 for a 15 passenger 2014 Chevrolet Express Van.
c. $7,500 from Street Fund 002 for signal reserve contract payment to Kitsap County.

d. $18,000 from Street Capital Projects Fund No. 304 for Universal Field Services.

e. $1,593 from Street Fund No. 002, $2,371 from Water Sewer Fund 401(Water), $2,371 from Water Sewer Fund 401(Sewer), and $1,062 from Storm Drainage Fund 421, $7,397 to Current Expense Fund 001 to properly allocate work station cost between the various Funds using the City’s Indirect Cost Allocation plan.

f. $13,200 from Water/Sewer Fund No. 401 for hydrological professional services.

g. $82,200 for additional expenses for McCormick Village Park improvements. First from proceeds of timber sales Current Expense Fund No. 001 $31,800 and the remaining $50,400 from the McCormick Woods Park Restricted account Impact Fee Fund No. 111 funds to be transferred to Cumulative Reserve for Municipal Facilities Fund No. 302.

h. $2,000 adjustment between the Municipal Court budget (misc) to Information Technology budget (supplies) for acquisition of an additional part-time employee work station.

SECTION 2. This ordinance shall be in full force and effect five (5) days after posting and publication as required by law. A summary of this Ordinance may be published in lieu of the entire ordinance, as authorized by State Law.

PASSED by the City Council of the City of Port Orchard, APPROVED by the Mayor and attested by the Clerk in authentication of such passage this 27th day of May 2014.

Timothy C. Matthes
Mayor

Brandy Rinearson, CMC, City Clerk

Gregory A. Jacoby, City Attorney

John Clason, Councilmember

ATTEST:

Sponsored by: