The Task Force met on December 19, 2012, at 5:30 p.m. at City Hall. Task Force Members present: Mayor Matthes, Commissioner Garrido, Coreen Haydock, Pam Heinrich, Amy Miller, Roger Jensen, Derik Marshall, Teresa Osinski, Tony Otto and staff City Clerk Brandy Rinearson and Development Services Manager of Kitsap County Scott Diener.

Guests present: Brian Deely

Mayor Matthes started the meeting by thanking each community member for being a part of this taskforce. Each person introduced themselves and explained why they have an interest in this project.

Commissioner Garrido explained the purpose of the meeting is to coordinate a survey of the South Kitsap residents on the need for a community recreational center.

The members entered into a brainstorming session mentioning the following:

**What is it we want to know:**

- Type of Facility
  - Teen/Youth/Senior (Multi-age)
  - Sports
- YMCA
- Boys and Girls Clubs
  - Hope Centers
  - Senior Centers
- Classrooms (Cooking Lessons/Crafting)
- Music Opportunities
- Teaching of Art/History Preservation
- Corporate Conference Centers
- Convention Venues
- Commercial Kitchen
- Pool
- Indoor/Outdoor
- Prior plans/visions/discussions
- Location
  - McCormick Woods
  - Givens Area
  - Jackson/Lund Park
- Partnerships
  - Boys and Girls Club
  - Local Companies
- Scholarship/Low fees
Commissioner Garrido asked everyone to continue to brainstorm on what other things we need to know; allowing us to process what has just been discussed.

**Who should be asked to partake in the survey:**
- Everyone
- Focus on who is already using these types of recreational facilities
  - Theler Community Center in Belfair
  - Sprinker Recreation Center in South Tacoma
  - Pendergast Regional Park in Bremerton
- Representative group (school district, adult population (local businesses), and seniors
- Businesses (impact or use they need)
- Non-profits
- Residents

**A future consideration is who would be running the facility:**
- County
- City
- Non-profit
- Community Groups

The meeting concluded with the taskforce members thinking of survey questions to be reviewed at the next meeting. The survey could be sent out by multiple organizations, such as Chamber of Commerce, Local Service Clubs, Boys and Girls Clubs, etc.. The discussion included the use of *Survey Monkey*, place an advertisement in local newspapers, place on local organizations websites, or in utility statements to gain public input and awareness of the survey.

**Things being provided at the next meeting:**
Coreen Haydock will provide a list of inventory of fitness/health services in the south Kitsap area and their locations.

City Clerk Rinearson will provide a copy of the City’s Parks Comprehensive Plan ’09 survey and results. This will be used as a tool to see what the need is and questions that were asked.

Scott Diener will provide a copy of the South Kitsap Park agreement.

Taskforce members are to bring questions that should be asked on a survey to the next meeting or provide them to Rhiannon Fernandez (City) or Angie Silvia (County) for coordination.

There being no further business, Mayor Matthes and Commissioner Garrido adjourned the meeting at 6:56 p.m.

**Next Meeting Date:** January 23, 2013, at 5:30 p.m. in the Port Blakely Conference Room of the Kitsap County Administration Office.