

City of Port Orchard

CIVIL SERVICE COMMISSION

**216 Prospect Street
Port Orchard, WA 98366**

**Closing Date:
Open Continuously**

POLICE OFFICER – Lateral Entry Eligibility Roster

INSTRUCTIONS FOR FILING APPLICATION. Read this instruction sheet and application before starting. Use a typewriter or print clearly in ink. Applications not properly filled out, signed, and initialed where indicated will not be accepted.

SALARY & BENEFITS: \$26.57 -27.61. Benefits include medical, dental, vision, retirement, plus holiday, vacation, and sick leave. (Note: Starting salary – not to exceed \$27.61 DOE).

TO APPLY: Complete a City of Port Orchard application package, which is available from the Secretary/Chief Examiner at City Hall, 216 Prospect Street, Port Orchard, WA 98366

MINIMUM REQUIREMENTS: An Applicant for lateral entry employment must: (1) have successfully completed an approved basic law enforcement academy and be eligible for lateral certification by the Washington Sate Criminal Justice Training academy;(2) have been employed as a full-time sworn police officer for a minimum of eighteen (18) continuous months with a single agency; (3) must not have been out of full-time law enforcement service for longer than three (3) years at date of hire.

PROCESS TO ESTABLISH POLICE OFFICER – ENTRY LEVEL ELIGIBILITY ROSTER:

- Phase 1 Applications evaluated to determine candidates that best meet the needs of the City of Port Orchard. (Evaluation Criteria includes but is not limited to education, military service, and specialized law enforcement positions.
- Phase 2 Written Assessment Exercise- Eligible candidates will be invited to participate in a Written Assessment Exercise.
- Phase 3 Oral Board Exam – Top candidates be invited to the Oral Board Exam.
- Phase 4 Eligibility Roster - The Eligibility Roster placement will be determined by the results of the Written Assessment Exercise and the Oral Board Exam.

*** When the department has a Police Officer position to be filled, the Police Chief may request the names of the top three (3) candidates from either the Entry Level ort Lateral Entry Eligibility Roster.

Names on the Eligibility Roster are valid for a period of one year from the date of entry on the Roster. Placement on the Roster will be subject to revision based on periodic testing.

The City of Port Orchard is an Equal Opportunity Employer. Applicants will receive consideration for employment without regard to gender, marital status, race, color, creed, national origin, age or disability.

Reasonable accommodation to participate in the job application and/or selection process for employment will be made upon request.

NOTE: The applicant selected for hire must provide proof of ability to work in the United States per the Immigration Reform and Control Act of 1986.