

**City of Port Orchard  
Council Meeting Minutes  
Regular Meeting of April 8, 2008**

**7:00 P.M. CALL TO ORDER AND ROLL CALL**

**PRESENT:** Lary Coppola, Mayor

Council Members: Mayor Pro-Tem Clauson, Chang, Childs, Colebank, Powers, and Putaansuu

**ABSENT:** Council Members Olin (excused)

**ALSO PRESENT:** Police Chief Townsend, Police Commander Marti, Public Works Director Abed, Development Director Weaver, IT Manager Tucker, City Clerk Merlino, Deputy Clerk Kirkpatrick, and City Attorney Jacoby.

**PLEDGE OF ALLEGIANCE**

Charlotte Garrido led the audience and Council in the Pledge of Allegiance

**CITIZEN COMMENT**

Kathy Lipka requested that the entrance door on the first floor remain unlocked during Council Meetings.

Becky Vanni President of the Local MOMS Club voiced concern with the condition of City parks, noting that the Club had previously met with the Mayor and he suggested they begin attending Council meetings. Based on that meeting the Club began to create some short and long-term goals for park rehabilitation. Ms. Vanni indicated the Club was willing to work with the City on park rehabilitation and that the Club wants to be a part of the solution.

Council Members and the Mayor thanked Ms. Vanni and the Local MOMS Club for being proactive in helping to find solutions for improving City parks and invited the Club to attend future Public Property Committee and City Council meetings.

Council Member Powers arrived at 7:10 p.m.

**APPROVAL OF AGENDA**

The following items were added to Business:

- Discussion Item: Perry Avenue Speeders
- Kitsap Regional Coordinating Council (KRCC)
- A 15-minute Executive Session pertaining to litigation

**Council Member Clauson moved and Council Member Putaansuu seconded the motion approving the Agenda as amended. *Upon vote, the motion passed unanimously.***

**APPROVAL OF CONSENT AGENDA**

**Council Member Putaansuu moved and Council Member Colebank seconded the motion approving the Consent Agenda. *Upon vote, the motion passed unanimously.***

- A.** Approval of Claim Warrant #49502 through 49615 totaling \$286,969.33; Payroll #141405 through 14416 in the amount of \$406,641.38; and Treasurer's check book in the amount of \$1,358,711.98.
- B.** Minutes of the March 18, 2008, Work Study Session Meeting
- C.** Minutes of the March 25, 2008, City Council Meeting
- D.** Authorization for the Mayor to Sign Contract for Lawn Maintenance

**PRESENTATIONS**

**Baccalaureate Research Program Conducted by KEDA**

Charlotte Garrido with the Kitsap Economic Development Alliance (KEDA) provided a short overview of the Baccalaureate Research Program. Based upon the survey conducted throughout Kitsap County, it was discovered that employers desired employees with a Baccalaureate Degree in computers, business, health, education and construction. KEDA will be working with the Higher Education Board in determining the next phase, which is looking into the formation of a University center to enhance current educational opportunities in Kitsap County. Ms. Garrido invited the Council to attend a "Thank You" event on April 14, 2008, at 5:00 p.m. at the Norm Dicks Center in Bremerton.

Mayor Coppola thanked Ms. Garrido, noting that the Baccalaureate Program is important to the future of Kitsap County and complimented her on the tremendous job she has done.

**Gil and Kathy Michel Regarding Bed and Breakfast Sewer Class Billing**

Kathy Michael, 228 Seattle Avenue, provided a brief overview of the water and sewer billing in regards to bed and breakfast style businesses. She voiced her frustration with the lack of being involved in the process and that a decision had been made without input from Bed and Breakfast owners. She voiced disappointment that the City says it wants to encourage small businesses, but then does nothing to help reduce their startup costs. She suggested that the Utility Committee reexamine the issue and do a comparable of Bed and Breakfast with residential homes and that the Bed and Breakfast owners be included in future discussions as well as the process.

Council Member Putaansuu stated it was never the Utility Committee's intent to exclude them from the process and explained that the Utility Committee would review the process this year and if warranted apply a refund to the affected Bed and Breakfast owners.

## **BUSINESS**

### **Authorization for the Mayor to Sign Interlocal Agreement with KRCC Relating to Kit-Net**

IT Manager Tucker explained that the primary purpose of the agreement was to create, manage, and maintain an intergovernmental intra-net network, or "cloud" in and among local governmental entities and federally recognized Indian Tribes residing in Kitsap County. The agreement allows the research and eventual creation of an additional service off the PUD fiber backbone dedicated to disaster preparedness. Kit-Net's goal is to design a system with high survivability in times of disaster, and one with the ability to keep all agencies communicating while maintaining moderate levels of security.

**Council Member Colebank moved and Council Member Clauson seconded the motion authorizing the Mayor to sign the Kitsap Emergency Response Network Interlocal Agreement and to approve the annual \$1,000 membership dues. *Upon vote, the motion passed unanimously.***

### **Authorization for the Mayor to Sign Agreement with Perteet Construction to Prepare the Transportation Element for the City of Port Orchard**

Public Works Director Abed presented the staff report, noting that the City had budgeted \$50,000 to update its transportation element, which was prompted by the tremendous growth that the City has experienced over the last few years, and that the City was using the County's model. Based upon the interviews and a review of the proposals received, Perteet, Inc. was selected to do the work.

Development Director Weaver explained that this was a crucial part of the Comprehensive Plan and that by allowing Perteet Construction to handle the technical portion, it will allow staff the ability to finish the Comprehensive Plan in-house.

**Council Member Clauson moved and Council Member Colebank seconded the motion to approve the contract with Perteet, Inc. to prepare the Transportation Element for the City in an amount not to exceed \$50,000, and to authorize the Mayor to sign the contract. *Upon vote, the motion passed unanimously.***

### **Discussion Item: Bay Street Traffic/Safety (1700 Block)**

Police Chief Townsend provided a brief history of citations and collisions in the 1700 Block of Bay Street. He explained that the police department uses a citizen volunteer to do radar monitoring. The police department staff followed up with letters to those

exceeding the speed limit in that area. Further, the Chief did not feel that this area would benefit from either rumble strips or turtles and recommended the residents in the area provide a petition favoring either rumble strips and/or turtles prior to the Council making any decisions.

**Discussion Item: Perry Avenue**

Council Member Chang stated that this was a follow up to the work study session discussion and inquired if the matter was being placed on a future Council meeting agenda. Council Members held a brief discussion on whether to close off Perry Avenue near Mitchell Avenue.

**Council Member Clauson moved and Council Member Putaansuu seconded the motion for the Public Works Department to temporarily close Perry Avenue with jersey barriers at Mitchell Avenue until further directed by Council. *Upon vote, the motion passed unanimously.***

**Kitsap Regional Coordinating Council (KRCC):**

Mayor Coppola stated he received a request from KRCC for an elected official to serve on the KRCC Housing Grant Program 2008 Review Committee. The Committee will review the way KRCC's grant program operates through surveys and then adjust the program structure accordingly. Council Member Colebank agreed to serve on this Committee.

**REPORTS OF COUNCIL COMMITTEES**

Council Member Clauson noted that the next two Finance Committees would be held at City Hall. He advised he was unable to attend the April 10, 2008, KRCC Legislative dinner and asked to be excused from the April 22, 2008, regular City Council meeting.

**Council Member Putaansuu moved and Council Member Childs seconded the motion to excuse Council Member Clauson from the April 22, 2008, regular scheduled City Council meeting. *Upon vote, the motion passed unanimously.***

Council Member Putaansuu noted that the Bay Street Undergrounding project was out for bid and would close on April 18<sup>th</sup>. Due to the time constraints, the bids would be reviewed by the Finance Committee on April 18<sup>th</sup>. The bids would then be brought forward to the April 22<sup>nd</sup> Council meeting for review and consideration.

Council Member Childs stated the Festival of Chimes and Lights met on April 7<sup>th</sup> and was moving forward with the ten-year anniversary celebration. He noted the Cedar Cove Association had met with various city mayors on the Peninsula and were working towards a Pacific Partnership for all tourism activities along the Peninsula.

**EXECUTIVE SESSION**

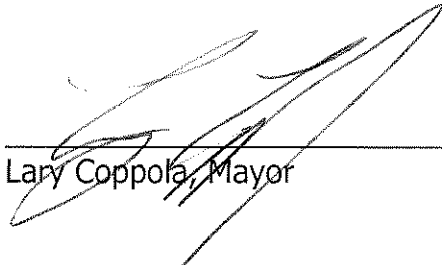
At 8:22 p.m. the Council moved into Executive Session for 15-minutes for the purpose of discussing potential litigation per RCW 42.30.110(1). The City Attorney was invited to attend the Executive Session. The Executive Session was extended for an additional 25-minutes and Development Director Weaver was invited to attend the Executive Session.

At 9:01 p.m. Mayor Coppola reconvened the meeting and announced no action would be taken as a result of the Executive Session.

**ADJOURNMENT**

At 9:02 p.m. Mayor Coppola adjourned the meeting.

  
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Patricia J. Kirkpatrick, Deputy Clerk

  
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Larry Coppola, Mayor