1. **CALL TO ORDER AND ROLL CALL**

Mayor Tim Matthes called the meeting to order at 7:00 p.m.

Roll call was taken by the City Clerk as follows:

- Councilmember Cartwright Present
- Councilmember Chang Present
- Councilmember Childs Present
- Councilmember Clauson Present
- Councilmember Lucarelli Present
- Councilmember Putaansuu Present
- Mayor Pro-Tem Ashby Present
- Mayor Matthes Present

Staff present: City Clerk Rinearson, Public Works Director Dorsey, Development Director Bond, Deputy City Clerk Fernandez, and City Attorney Morris were also present.

**A. Pledge of Allegiance**

Mayor Matthes led the audience and Council in the Pledge of Allegiance.

2. **CITIZENS COMMENT**

**Ms. Kathleen Wilson** thanked the City, Mr. Dorsey, the Public Works Department, Mayor Matthes, and Mayor Pro-Tem Ashby for the help with the downtown cleanup.

Leadership Kitsap **Team Shine** presented a Boys & Girls Club video and invited the Council and citizens to participate in the Dodge Ball Event on May 15 at Sidney Glen Elementary.

3. **APPROVAL OF AGENDA**

**MOTION:** By Councilmember Childs, seconded by Councilmember Clauson, to approve the agenda.

The motion carried.
4. APPROVAL OF CONSENT AGENDA
   A. Approval of Check Nos. 63886-64027 totaling $471,393.42
   B. Approval of a Contract with Municipal Research and Services Center of Washington (MRSC) for Hosting of the City’s Small Public Works Roster, Consultant Roster, and Vendor Roster
   C. Approval to Authorize the Mayor to Provide Written Consent to Automatically Renew the Memorandum of Agreement with the Kitsap Regional Library District for Library Facilities
   D. Approval of Public Event Applications: The Unforgotten, Concerts by the Bay, Port Orchard Art Walk, and Taste of Port Orchard

MOTION: By Councilmember Putaansuu, seconded by Councilmember Lucarelli seconded approving the Consent Agenda.

The motion carried.

5. PRESENTATION

A. Proclamation: Soroptimist International of Port Orchard Day

Mayor Matthes read the Soroptimist International of Port Orchard Day proclamation into the record and presented the proclamation to Ms. Sharron King, who thanked the Council for their continued support and invited them to their event on Friday night.

6. PUBLIC HEARING

No public hearings were held.

7. BUSINESS ITEMS

A. Approval of a Contract with Puget Paving & Construction, Inc. for the 2015 Bethel Road Pavement Repair Project

Staff Report: Public Works Director Dorsey presented the staff report, noting the Public Works Department advertised twice for the request for proposal for bid schedules A through E of the 2015 Bethel Road Pavement Repair Project. Six bids were received by the April 3rd deadline. Upon review, staff has determined Puget Paving & Construction, Inc. as the lowest qualified bid.

Council Consideration: - MOTION: By Councilmember Lucarelli, seconded by Councilmember Clauson, to authorize the Mayor to execute Contract No. 049-15 with Puget Paving & Construction, Inc. in an amount not to exceed $615,179.00 for the 2015 Bethel Road Pavement Repair project, Schedule C only.
The motion carried.
(CONTRACT NO. 049-15)

B. Approval of a Contract with Kitsap Harbor Tours, Inc., City of Bremerton, and the Port of Bremerton for Extended Foot Ferry Service

Staff Report: City Clerk Rinearson presented the staff report, noting the City of Bremerton and the Port of Bremerton agreed to partner in providing additional foot ferry service to increase tourist attendance at downtown events and evening activities. The City’s portion will be paid out of Hotel/Motel Tax funding up to $6,500.

Council Consideration: - MOTION: By Mayor Pro-Tem Ashby, seconded by Councilmember Putaansuu, to approve the Contract, authorizing the Mayor to execute a Joint Agreement between the City of Port Orchard, the City of Bremerton, and the Port of Bremerton for additional summer foot ferry services in an amount not to exceed $6,500.

Councilmember Clauson announced a potential conflict, as he is Kitsap Transit’s Executive Director, and recused himself from the meeting at 7:19 p.m.

Councilmember Cartwright stated he is an employee of Kitsap Transit; however, he is not involved with Kitsap Harbor Tours and inquired if anyone perceived a conflict with his voting on this matter. There were no objections.

In response to Councilmember Lucarelli, City Clerk Rinearson gave a projection of how the service would be funded.

Mayor Pro-Tem Ashby said the City’s partners wanted an extra hour for Saturdays for their summer concerts series.

The motion carried.
(CONTRACT NO. 059-15)

Councilmember Clauson returned to the meeting at 7:22 p.m.

C. Approval of April 14, 2015, Council Meeting Minutes

Council Consideration: - MOTION: By Mayor Pro-Tem Ashby, seconded by Councilmember Putaansuu seconded approving the minutes as revised.

The motion passed 6 to 0. Councilmember Childs abstained.
D. Approval of the April 15, 2015, Special Joint Council and Planning Commission Meeting Minutes

_Council Consideration:_ - _MOTION:_ By Councilmember Chang, seconded by Councilmember Cartwright approving the Planning Commission and City Council meeting minutes of April 15, as presented.

_The motion passed 5 to 0. Councilmembers Childs and Putaansuu abstained._

E. Partnership with the Port of Bremerton in the Construction of a Covered Structure Located at the Observation Area of the Marina Park

_Staff Report:_ Public Works Director Dorsey presented the staff report, noting the Port is requesting $5,500 from the City to help in the cost of constructing a covered structure at the observation area at the Marina Park, which has been estimated to range between $17,500 and $22,000. It is proposed that the Port will obtain all necessary permits and approvals. The City would contribute up to $5,500 towards cost of construction upon project completion.

_Council Consideration:_ - _MOTION:_ By Councilmember Clauson, seconded by Councilmember Childs, to authorize the Mayor to sign the Memorandum Agreement between the Port of Bremerton and the City of Port Orchard for Improvements at Marina Park and it will include an expenditure of an unbudgeted amount of $5,500.

Councilmember Clauson said this came before the Finance Committee, and they thought this was a continuation of the partnership that has been established with the Port of Bremerton, and it would be a good addition to the waterfront.

Councilmember Childs added this is a small token of our payback for what the Port of Bremerton has done regarding this segment of the park.

_The motion carried._

_(CONTRACT NO. 057-15)_

F. Approval of Amendment No. 2 to Contract No. 034-14 with Ambrosini Design for Wayfinding Signs and Logo Development

_Staff Report:_ Development Director Bond presented the staff report, noting Public Works has requested some revision to the design and bid documents, which will required a contract extension through June 30, 2015. The additional work will not exceed the original contract amount.
Council Consideration:  - MOTION: By Mayor Pro-Tem Ashby, seconded by Councilmember Putaansuu, to approve Amendment No. 2 to Contract No. 034-14.

The motion carried.
(AMENDMENT NO. 2 to CONTRACT NO. 034-14)

8. COMMITTEE REPORTS

Councilmember Clauson reported the Finance Committee met on April 24 and they discussed sales tax receipts and received a quarterly report.

Councilmember Putaansuu reported the Utilities Committee discussed the sewer/water gap analysis, and the Sewer Advisory Committee discussed the capital projects update.

Mayor Pro-Tem Ashby announced the Economic Development/Tourism Committee would meet May 11, 2015 at 10 a.m. in the Council Chambers.

Councilmember Chang reminded the Council to submit their recommendations to the Clerk regarding the LTAC composition by April 30.

Councilmember Cartwright announced the Public Property Committee would meet May 11, 2015, at 8:30 a.m. in the Council Chambers.

Councilmember Childs reported KEDA’s Annual Retreat is scheduled for May 21-22, 2015.

9. MAYOR’S REPORT

Mayor Matthes read a letter from the Risk Management Service Agency into the record thanking Public Works Crewmember Muldrow for his assistance with the City’s property inspections. He also shared an annual summary of work-related injuries and illness report from Human Resources Coordinator Howard, and he noted the City received the Well City Award for the fifth year in a row.

10. REPORT OF DEPARTMENT DIRECTORS

City Clerk Rinearson reported she has the signed letter from the Council to KRCC stating their position on the voting structure, and she shared some highlights from the Washington Cities Insurance Authority and Washington Association’s Public Records Officers training she attended last week.

11. CITIZENS COMMENTS
Ms. Gerry Harmon spoke regarding the current minutes style not providing enough information on what was said at meetings.

Ms. Bobbie Stewart invited everyone to Ladies Night Out on May 1.

Ms. Sharron King, 125th Anniversary Committee Chair, gave a report on last night's meeting.

Olympic College student and freelance writer for Olympian newspaper announced an identity Conference scheduled for May 26-28 and she invited the Council and/or Mayor to speak at the conference.

12. EXECUTIVE SESSION

No executive session was held.

13. ADJOURNMENT

The meeting adjourned at 7:50 p.m. No other action was taken.

Brandy Rinearson, CMC, City Clerk

Timothy C. Matthes, Mayor