The Sewer Advisory Committee (SAC) met at City of Port Orchard City Hall, 216 Prospect Street and the meeting was called to order at 6:31 PM by Councilman Clauson.

Those attending the meeting were Councilmembers Clauson, Putaansuu, and Lucarelli; West Sound Utility District Commissioners Hart, Way, and Lundberg; Public Works Director/City Engineer Dorsey, Assistant City Engineer Archer-Parsons, Acting Plant Manager Screws, Operations Manager Winters and General Manager Wilson.

Commissioners Hart, Lundberg, and Way were voting representatives of the District.

APPROVAL OF MINUTES

Commissioner Hart moved to approve the SAC minutes for the February 20, 2013 meeting. The motion, seconded by Councilman Putaansuu, passed unanimously.

SKWRF CAPITAL PROJECTS UPDATE

Acting Plant Manager Screws reported that the RFP is almost complete for the Window Sections, the contract for Outfall repair has been completed and the work will be performed in June, and the Aeration Diffusers will be a late summer project. He also reported that he will meet with HDR Engineering to discuss preparation of structural drawings, (centrate Line, Block Wall), and is working to prepare a timeline for the Flottweg rebuild, digester cleaning, digester lid coatings. Asphalt Seal coating is to be scheduled after the replacement of the supporting columns for the centrate line and deck coatings will be addressed after the window section replacements in the solids handling room. The west dip tank coatings will most likely coincide with the deck coatings, the solids scroll conveyor is in progress, and the instrumentation upgrades are ongoing. The abrasive blast cabinet has yet to be ordered. However, the pressure washer has been procured.

CLASS A BIOSOLIDS REPORT

Acting Plant Manager Screws reported the production of Class A Biosolids has been temporarily suspended. The suspension of the program is to accommodate various 2013 capital projects, including the Flottweg rebuild, digester coatings, and digester cleaning. He reported that he met with Jeff West from New Day recycling to explore other options for Class B Biosolids disposal.

RECLAIMED WATER PROGRAM UPDATE

General Manager Wilson, Acting Plant Manager Screws, and Operations Manager Winters reported that over the past year there has been work done on the reclaimed water system to bring this system online. Acting Plant Manager Screws reported that the draft reclaimed water permit has been pulled back to Ecology to allow language changes consistent with other permittees that use reclaimed water. Additionally, there will be a section added to the National Pollutant Discharge Elimination System (NPDES) Permit at the Plant to address the reclaimed water. Discussion also took place regarding the Membrane Bioreactor (MBR) and where to go in the future with this system. General Manager Wilson reported this was to get the information to the group with further discussion and a decision to come forward at the next meeting.

PLANT MANAGER APPOINTMENT CONFIRMATION

General Manager Wilson brought this topic forward and the Commission discussed the topic. The Commission decided to table this topic until the governance decision may be made.
MEETINGS

The next meeting is 6:30 PM, May 15th at City Hall.

Future meetings (as they are needed) are at 6:30 PM:

SKWRF: June 19th
SKWRF: July 17th

SAC meetings are typically the 3rd Wednesday of each month.

Motion to adjourn made by Commissioner Lundberg and seconded by Councilman Clauson. Motion passed unanimously. The meeting adjourned at 8:34 PM.

West Sound Utility District

[Signatures]

City of Port Orchard

[Signatures]

ABSENT

Jim Colebank