Utility Committee Members Rob Putaansuu, Jeff Cartwright (for John Clauson) and Cindy Lucarelli met on July 18, 2014 at 8:00 a.m. at the Homemade Cafe. Also present: Public Works Director Mark Dorsey, Assistant City Engineer Andrea Archer-Parsons and Citizen Elissa Whittleton.

1651 Sidney Avenue – Gurske Utility Billing Request: PWD Dorsey presented to Committee members a request by Ms. Gurske for a $282.00 sanitary sewer service refund, with the reason being that the failure of her individual grinder pump system (five months ago) that discharges to a City sanitary sewer main was not used during a specific timeframe. In general summary, 1) all grinder pump systems within the City of Port Orchard are homeowner owned, maintained and operated, 2) the City bills sanitary sewer service use at a flat rate, not by a metered volume as with water, and 3) the sanitary sewer connection at 1651 Sidney was available for use during the time that the grinder pump was not functioning. Committee members agreed that since the City’s sanitary sewer system was both available for use and functionally operational, a refund for sanitary sewer service due to a problem with the homeowner’s delivery system is not warranted. *PWD Dorsey to send Utility Committee response/minutes to Ms. Gurske.*

Storm Drainage Utility Gap Analysis & Account Changes – Discussion Cont’d.: As requested by Council, ACE Archer-Parsons again summarized/clarified for Committee members the information found within the Gap Analysis Memo and included the draft 2015 Storm Drainage Utility Work Plan and Task Summary by position. The basic understanding derived from the information presented is the Utility’s ability to meet compliance standards given the proposed rate increase with associated staff level increases. In addition, given the proposed rate increase structure for the 2015/2016 budget cycles and by allocating from the overall Utility budget specific CIP funding targets ($4.30 in 2015 and $0.80 in 2016), it is anticipated that $603,309 will be generated within the 2-year timeframe for storm drainage capital improvements. *To be discussed further at the August Work Study Session.* Additionally, at the June Utility Committee meeting, Committee members asked for more information regarding the stormwater rate study discussion for bed & breakfasts. In general for similar jurisdictions (population, size and NPDES Permit status), bed and breakfast uses are typically categorized as commercial. *To be continued.*

Sedgwick RV Dump Station – Discussion Cont’d.: PWD Dorsey updated Committee members on the continued illicit dumping of commercial waste at the Union 76 Sedgwick RV dump station (freestanding drive-thru coffee huts, septic pumping companies and tour bus companies), the traffic flow concerns and the Union 76 Owner
position. In general, the Owner (Mr. Stone) wishes the facility to remain open until the future development of Lot 1 occurs. At this point, the redesign of the exit onto SR 160 will dictate the dump stations viability. In the meantime, the Public Works Department will post a ‘left turn only’ signage to direct drivers to the southerly exit of the Union 76 rather than travelling against one-way traffic within Bravo Terrace. In addition, PWD Dorsey will request the addition of a surveillance camera to deal with the illicit dumping. PWD Dorsey to contact Union 76 Owner Ed Stone for the installation of a camera and a ‘left turn only’ sign will be posted immediately.

**JPA (Stetson Heights) Water Availability - Discussion:** PWD Dorsey updated Committee members on the status of the 367-lot Stetson Height subdivision’s request for water availability. In brief summary, the phased construction SDAP permit submittal package has been made by the applicant/land owner. Therefore, resolution of the 390-zone water source availability/capacity for the JPA and the need for a wholesale water agreement with either West Sound Utility District or the City of Bremerton is critical. PWD Dorsey has approached the City of Bremerton to establish a 4-year wholesale water purchase agreement (until Well #10 is brought online) and a decision is pending. The Stetson applicant also has the option to connect to the 580-zone with required off-site improvements, but this is not a viable alternative. **PWD Dorsey to continue to work with the City of Bremerton to firm-up for 4-years the current 260-zone intertie Agreement and also reestablish a conversation with the West Sound Utility District.**

**Well #10 Project Status – Update:** PWD Dorsey once again updated Committee members on the current Well #10 DWSRF funded project status as follows:

- **321 Maple Street Acquisition:** UFS has now commenced with the federally compliant property appraisal and acquisition services activities. **To be continued.**

- **PS&E Consultant Selection Process:** BHC Engineering was unanimously chosen by the selection team and Staff is now working on the overall project scope and budget. **PWD Dorsey to bring forth for action a staff report and contract with BHC Engineering at the August 12, 2014 Regular Council meeting.**

**Next Meeting(s):** TBD - 8:00 AM at Homemade Cafe
**Next SAC Meeting(s):** August 27, 2014 - 6:30 PM at SKWRF

Meeting adjourned at 8:53 a.m.

**cc:** Council, City Attorney, Mayor and Department Heads