Utility Committee Members Rob Putaansuu, John Clauson and Cindy Lucarelli met on November 14, 2014 at 7:30 a.m. at the Family Pancake House. Also present: Public Works Director Mark Dorsey, City Treasurer Allan Martin, Consultant Katy Isaksen and Citizen Gil Michaels.

2014 Water/Sewer Gap Analysis – Committee Presentation: Katy Isaksen of Katy Isaksen & Associates presented a REVISED ‘draft’ 2014 Gap Analysis for Water/Sewer to Committee members. In summary, the gap analysis looks at the current water and sanitary sewer system program funding compared to the program costs to identify the funding gap between the two categories and therefore establish the rate increase needed to meet the funding shortfall for these proprietary utility funds. Some areas modified from the prior draft presentation include; changes to estimated new connections, sewer treatment costs, revisions to identified CIP’s, the informational addition of an Affordability Index and the addition of several funding scenarios. Isaksen to make additional revisions prior to the December 16, 2014 Work Study presentation.

Bay Street Drainage - Discussion: As reported last month, Committee members OK’d the alternative to core the sidewalks along the north side of Bay Street (between Fredrick & Sidney) for Marquee DSTL direct discharge into the void under the walks as long as the City receives a ‘hold harmless statement” by the property owner against any future building settlement. To date, no hold harmless has been received. To be continued.

Well #10 Project Status – Update: PWD Dorsey once again updated Committee members on the current Well #10 DWSRF funded project status as follows:

General: Cultural Resources review/explorations (Section 106), topographic mapping of the project area within the APE (Area of Potential Effect) and geotechnical explorations for soil structural considerations have commenced. In addition, a Notification Letter has been sent to the Perry Avenue residents explain the project and the upcoming public involvement process.

321 Maple Street Acquisition: The Rawlinson’s have agreed to a sum for the acquisition of their property. Execution of the conveyance documentation tentatively scheduled for December 9, 2014.
Well #9 Project Closeout – Update: PWD Dorsey again updated Committee members on the current Well #9 project closeout status, that being the City continues to work through the HDR Peer Review Contract transition from McGavick Graves to the City of Port Orchard. Also, a meeting between the City, PACE (and their Subs) and Morris Law is scheduled for November 26, 2014. It is anticipated that the HDR Contract with the City will be ready for the December 9, 2014 Regular Council Meeting. To be continued.

Wholesale Water Purchase – Update: PWD Dorsey again updated Committee members on the current status of establishing a wholesale water purchase Agreement (ILA) with the City of Bremerton. A $50,000/year minimum water purchase through December of 2018 has been established within the ILA for Water Supply with the City of Bremerton. As this appears to meet the City of Port Orchard’s water source need until Well #10 is online, the proposed ILA has been reviewed by both jurisdictions legal counsel and it is recommended by Staff that the ILA move through both Bremerton and Port Orchard Council’s for execution and adoption. PWD Dorsey to continue bring the ILA back to City Council after the City of Bremerton executes.

Marina Restroom Closure - Notification: PWD Dorsey notified Committee members that due to several break-ins & theft of late, the Marina Restroom has been closed temporarily until more stringent security measures can be implemented. The primary issue is the ability to enter the restroom, close that door and be concealed to break-into the marina sewer pump station below, unnoticed. PWD Dorsey to get bids for pump station door security upgrades and to implement an intrusion alarm system. Also, it has been requested by Committee member Lucarelli that the Marina restroom be opened for the Festival of Chimes and Lights.

Next Meeting(s): January 9, 2015 - 7:30 AM at the Family Pancake House
Next SAC Meeting(s): November 19, 2014 - 6:30 PM at WSUD

Meeting adjourned at 8:50 a.m.

cc: Council, City Attorney, Mayor and Department Heads