Utility Committee
Meeting Minutes
February 13, 2015

Utility Committee Members Rob Putaansuu, John Clauson and Cindy Lucarelli met on February 13, 2015 at 7:30 a.m. at the Family Pancake House. Also present: Public Works Director Mark Dorsey and city residents; Elissa Whittleton, Ann Sevaaetasi and Charly Biford.

**Regional Decant Facility – Added Discussion Item:** PWD Dorsey presented a summary email from Assistant City Engineer/Stormwater Manager Archer-Parsons to Committee members describing the status of a recent grant award potential for the construction phase of the City’s Regional Decant Facility project. The City scored 44th out of 126 applicants submitted and could receive a $761,250.00 grant in 2016, with the remaining required project cost of $253,750.00 coming from either the 2016 Storm Drainage Utility Capital Improvement Fund or a Centennial Loan. *Topic to be discussed further in detail by Treasurer Martin at the May 2015 Work Study Session.*

**SKWRF Liability Insurance – Discussion:** PWD Dorsey presented an email from Treasurer Martin to Committee members describing a credit of $17,673.51 from the City’s insurer, based upon the recent removal of SKWRF from the City’s liability insurance. *No further action required.*

**Storm Drainage Utility Related Issues:** With the B&B Utility Billing issue resolved and the Home Business issue to be resolved by code definition changes (scheduled for the March 10, 2015 Regular Council Meeting), the remaining issue still at large concerns the requested Commercial Credit. At the January 9, 2015 Utility Committee Meeting, PWD Dorsey was directed to prepare a summary of commercial uses, whereby the created Impervious Surface Unit (ISU) for various sized commercial developments would be compared to associated traffic impacts (PM Peak) and presented as an Impact Ratio. The summary table was presented to Committee members and discussed, with the result being a predictable impact comparison; the larger the development, the more impervious surface/stormwater runoff to be mitigated and more offsite traffic impacts to be mitigated, so the Impact Ration between a large box retail store was no different than a medium sized home building/material supply. In addition, PWD Dorsey again explained the difference between water quality/quantity mitigation requirements for development approvals and the Storm Drainage Utility function, which is not interconnected. *PWD Dorsey to prepare a memo for presentation at the April Work Study Session describing the evolution of storm drainage mitigation requirements for land development and the recent implementation of the Phase 2 NPDES Permit requirements.*
Well #10 Project Status – Update: PWD Dorsey once again updated Committee members on the current Well #10 DWSRF funded project status as follows:

DOC PSR#1: The City submitted Project Status Report #1 to the Department of Commerce, along with all current loan documentation required. To be continued.

321 Maple Street Acquisition: The final purchase and sale for this project related property has closed and loan process documentation submitted. No further action required.

Perry Avenue: PWD Dorsey discussed recent challenges encountered along the Transmission Main alignment proposed at Perry Avenue, being the possible existence of an abandoned water main in that location. The City will work with the design team to pothole/identify the situation further. To be continued.

Well #9 Project Closeout – Update: PWD Dorsey again updated Committee members on the current Well #9 project closeout status, that being the City continues to work towards the presentation of a Demand Letter to PACE, through the assistance of HDR Engineers. To be continued.

Cross Connection Control Program – Discussion: PWD Dorsey explained to Committee members the current state of the City’s Cross Connection Control Program and the need to update the existing Program. A draft for an updated Program has been prepared. One component of the Program needing an update is the inclusion of the Authority Having Jurisdiction (AHJ) for the water system beyond the point of service, being the Building/Planning Department. Also, ILA’s need to be implemented for cross control specialist assistance with neighboring Utility Districts located within City Limits. To be continued.

Bremerton ILA – Wholesale Water Purchase Supply (Meter Purchase): PWD Dorsey explained to Committee members that although the City of Bremerton wholesale water purchase rate and minimum purchase quantity per year was a better value to the City than the alternative options, the expense of the meter as required by the ILA was an oversight and higher than anticipated. City of Port Orchard to purchase Sensus Omni T2 meter and 520M Smart Point MXU.

Marina Restroom Closure - Update: PWD Dorsey advised Committee members that a viable alternative to the access/security issues at the restroom has been determine, whereby a separate entry to the pump station can be installed on the west side of the building and the existing interior access walled-off. In the interim, a Sani-Can has been placed in the near vicinity. PWD Dorsey to prepare a cost estimate and bring to the Finance Committee.
**Senate Bill 5055 – Discussion:** PWD Dorsey provided Committee members with a Memorandum from Morris Law regarding Senate Bill 5055, which if passed would have had a significant financial impact on the City’s sanitary sewer system. Fortunately, as discussed in the follow-up email from Alex Soldano (GTH), the Senate Bill was replaced by a compromise proposal (HB 2010/SB5871), whereby a City with a hook-up mandate would be required to maintain an appeals process that allows owners of single family homes to contest the decision to require them to hook up to sewer rather than fix/maintain a septic system. *To be continued.*

**Next Meeting(s):** March 6, 2015 - 7:30 AM at the Family Pancake House  
**Next SAC Meeting(s):** February 18, 2015 - 6:30 PM at WSUD

Meeting adjourned at 8:30 a.m.

c: Council, City Attorney, Mayor and Department Heads