Utility Committee Members Rob Putaansuu, John Clauson and Cindy Lucarelli met on March 13, 2015 at 7:30 a.m. at the Family Pancake House. Also present: Public Works Director Mark Dorsey, Mayor Tim Matthes and city residents; Elissa Whittleton and Ann Sevaaetasi.

**Storm Drainage Utility Related Issues - Continued:** PWD Dorsey once again explained to Committee members the difference between stormwater runoff quality/quantity mitigation requirements for ‘development approvals’ and the function of the Storm Drainage Utility, and provided a brief overview of the related Memorandum to be presented to the full Council at the March 17, 2015 Work Study Session. Committee members generally agreed that the two items are unrelated. PWD Dorsey directed to present the Memorandum to the full Council for continued discussion at the April 17, 2015 Work Study Session.

**Well #10 Project Status – Update:** PWD Dorsey once again updated Committee members on the current Well #10 DWSRF funded project status as follows:

**Manganese - Pilot Testing:** BHC Consultants provided the City with (2) options for the needed Manganese Treatment Pilot Testing; Vendor Option, whereby a sole source vendor provides a study specific to their product ($8k) or Consultant Option, whereby a more detailed study provides for a water specification that will allow for multiple vendors to bid, based upon the criteria ($50k.) Public Works to meet with City of Poulsbo staff to discuss, as they recently pursued the Vendor option. BHC to confirm ‘sole source ability’ for DWSRF Loan. To be continued.

**Perry Avenue North:** PWD Dorsey updated Committee members on recent results of continued field investigations. Basically, adjoining property impact will limit the City’s ability to make substantial road section improvements (curb, gutter and sidewalk) once contemplated. BHC will continue to investigate all options for roadway and storm drainage improvements, as well as Value Engineer the project given recent water treatment needs not previously anticipated. To be continued.

**Water-Sewer Gap Analysis – Water Consumption Analysis:** PWD Dorsey presented the recently prepared KIA Water Consumption results, as a function of the additional water/sewer gap analysis work requested by Council. The annual consumption summary results identify ‘use rates’ between residential and commercial accounts and is a viable metric in establishing policy drivers during the pending rate
structure conversation. **Katy Isaksen to attend the March 17, 2015 Utility Committee Meeting to update Committee members on the Gap Analysis findings prior to the May 19, 2015 Work Study Session presentation and to determine who the 28 – 50k gal plus annual users will be under the proposed tier restructure.**

**Well #9 Project Closeout – Update:** PWD Dorsey again updated Committee members on the current Well #9 project closeout status, that being the City continues to work towards the presentation of a Demand Letter to PACE, through the assistance of HDR Engineers.  *To be continued.***

**Annual Backflow Inspection/Testing – Discussion:** Upon request, PWD Dorsey presented a summary of the City’s current annual backflow device inspection/testing inventory and associated costs. Please note, the City currently tests (18) city-owned backflow devices annually (approximately $45 per device), but is also required to notify and provide follow-up for over 400 devices (residential landscape irrigation and over 200 businesses) to provide private system test results for annual reporting by the City. The City of Bremerton is considering “taking away the choice for the consumer for the convenience of the city?” Committee members asked that City customers be polled to see if they would be interested in volunteering to have their systems tested by the city for a fee.  *To be continued.***

**Marina Restroom Modifications – Update:** PWD Dorsey presented the revised scope of work/bid results for the restroom/pump station security modifications. The lone bid exceed $15k/.  A SaniCan is currently in place to provide for a toilet whilst the Marina Restroom/Pump Station access is closed.  *Committee members directed Staff to take the Bid to the next Regular Council Meeting (March 24, 2015) for Action by full Council (and/or discussion.).***

**Sroufe Street Tree Removal - Discussion:** PWD Dorsey presented to Committee members a Bid of over $13k to remove an existing Redwood tree along Sroufe Street (between Tacoma and West) that is damaging the street and impairing an existing water service and potentially the water main. *PWD Dorsey was directed to look at other alternatives, such as removing the main root that is causing the road damage and threatening the water main and replacing the effected water service. A revised scope and budget will be provided to Council as an agenda item in the near future.***

Next Meeting(s):  April 17, 2015 - 7:30 AM at the Family Pancake House
Next SAC Meeting(s):  April 22, 2015 - 6:30 PM at SKWRF

Meeting adjourned at 8:48 a.m.

cc:  Council, City Attorney, Mayor and Department Heads