The Lodging Tax Advisory Committee met on September 5, 2012, at 7:00 p.m. at City Hall. Members present: Councilmember Chang; Lorraine Olson, Mrs. Howe's Bed & Breakfast; Desiree Steffens, Port Orchard Chamber of Commerce; Kathy Michael, Cedar Cove Inn; Kim Punt, Kitsap Visitors Convention Bureau (KVCB); and staff City Clerk Rinearson.

Absent: Chan Park, Comfort Inn; Chris Stansbery, Sidney Art Museum; Don Ryan, Port Orchard Bay Street Association, and Heather Cole, Vintage Inn.

Chair Chang explained the purpose of the meeting is to determine what questions, if any, the Committee is considering asking the applicants.

The Committee agreed that although a majority of the applicants submitted all the information requested; it would be helpfully for them to provide a little more information on their event/organization and would ask the following questions:

- How does your event/organization benefit Port Orchard?
- What other funding sources have you applied for?
- How did you calculate the estimated number of overnight tourists?

Chair Chang, felt it would help the committee if RCW 67.28.1816 was explained to clearly outline what type of reimbursable expenses will no longer be allowed; as the sunset it set to expire on 6/30/2013; and asked that City Clerk Rinearson provide a written explanation to the members.

Chair Chang, encouraged the Committee, when determining the amount of funds being disbursed to a particular organization, that the committee provide a few comments as to why the funds were or were not disbursed to that particular organization.

City Clerk Rinearson will provide the committee at the next meeting a copy of RCW 67.28.1816, Redlined version of the Lodging Tax Bill from 2008, score sheets, and a copy of the guidelines the applicants received when applying for the funds.

There being no further business the meeting adjourned at 8:17 p.m.

**Next Meeting Date:** September 6, 2012, at 7:00 p.m. at City Hall.

Copies to: Council/Mayor/Department Directors/City Attorney