The meeting was called to order at 8:30 a.m. by Councilmember Cartwright.

1. Discussion: Paul Power Park. Public Works Director Mark Dorsey stated Public Works sent out letters to property owners with encroachment issues on the park. Cartwright asked about the official boundary disputes. Dorsey stated he talked to four property owners and no challenges have been raised. Cartwright asked Development Director Nick Bond about RCO grants. Bond stated there are no RCO grant applications submitted for this park. Councilmember Bek Ashby asked about the cost and time frame for this project. Cartwright asked about public outreach, in order to see what the public wants to see developed at the park. Dorsey stated the construction wouldn’t be done this year because it was too late in the year. Dorsey said Public Works needs to know what direction the committee wants to go in order to determine a cost estimate and time frame. Councilmember Chang discussed park access from Flower Ave. Dorsey & Bond both stated it was unlikely a property owner would grant an easement for park access. Cartwright doesn’t see it as a major soccer field. Bek stated the lower field needed to be cleared and active to dissuade unsavory activities. Mayor Tim Matthes suggested the most cost effective thing to do is put a picnic area on the lower field. Dorsey will investigate options for an easement from Flower Ave and updated estimate for design. The committee decided to put the item on the September 23rd council agenda.

2. Discussion: Park Sign. Dorsey would like rules to be posted even before the park rules go through Council because of the social media account of dogs running loose and attacking someone last week. Dorsey will have a temporary sign made out of plastic and posted at McCormick Woods Park. Once park rules get approved by council, Dorsey will have a permanent sign posted stating the city code.

3. Discussion: Park Rules. DCD Intern Scott Bonjukian and Bond drafted a set of park rules. Bond stated it would take about 2 weeks to get rules approved by council. Bond stated HOA parks would not be included in the park rules, but undeveloped parks would be included. The committee discussed the use of vapor e-cigarettes in city parks. Chang and Cartwright suggested leaving it out until the state takes a stance. The committee agreed.

4. Discussion: Lone Bear Lane Vacate/Easement. Dorsey stated the City of Port Orchard is the owner of retention ponds near McCormick Meadows. Properties north of the city owned lot have legal access to Lone Bear Lane through easements, but properties South of Lone Bear Lane have no access. Dorsey stated the property owners requesting easement from the City have two options. The first option is for the city to quick claim a public right of way. The second option is to approach owners of existing easement and see about expanding their easement. The committee decided Dorsey will respond to easement request by telling the property owner about the two available options.
5. **Discussion: Black Lotus Landscaping Design.** Chang read an email from concerned citizen living near Black Lotus Landscaping Design. Bond said Department of Community Development sent Black Lotus a letter saying they violate Home Business regulations. Dorsey said parking code doesn’t allow trucks and trailers parking on the street. Cartwright asked if they have moved their business vehicles. Bond stated no. Chang suggested giving them a time frame. Cartwright agreed. Bond stated this could be done through Code Enforcement and that 90 days could be given. Committee decided to turn it over to code enforcement to give them a time limit to move their vehicles.

6. **Discussion: Bike Parking in front of Public Market.** Cartwright wanted to know the viability to turn one parking stall into bike parking in front of the Port Orchard Public Market. Bond stated Bay Street is a state highway and that WSDOT would have to be contacted. Ashby is not supportive of bike parking being in the front, but suggested the owners of the public market make bike parking in the back of the building. Committee agreed to send these options to September Work Study.

With that discussion, Cartwright closed the meeting.

Meeting Adjourned: 10:03 a.m.

Next Meeting/Location: October 13, 2014, 8:30 a.m.; Council Chambers