Committee Members present: Council members Bek Ashby, Fred Chang, & Jeff Cartwright
City Staff Present: Development Director Nick Bond, Code Enforcement Officer Kathy Woodside, DCD Clerk Lisa Stone, City Clerk Brandy Rinearson
Guests: Mayor Tim Matthes, Leya Besaw

The meeting was called to order at 8:34 a.m. by Councilmember Jeff Cartwright.

1. Discussion: Slaughter County Coffee. City Clerk Brandy Rinearson stated that the city had received a temporary vendor license application from Leya Besaw to run an espresso truck in the Industrial area of Lloyd Parkway. Rinearson said this was not a preapproved location, which is why it is coming before this committee. Councilmember Bek Ashby asked if the city had a Right of Way usage policy. Rinearson stated the city does not have such a policy. Councilmember Jeff Cartwright said he has no objection to this application. Committee agreed to take this to full council October 28th.

2. Discussion: ROW Use. Development Director Nick Bond stated there has been an issue with downtown merchants putting displays on sidewalks. The sidewalk is State right-of-way and therefore WSDOT says the merchants have to lease it from the state. Rinearson stated the merchants were sent a letter in 2010 telling them they had to get a lease from the state to put out displays, but city never followed through to make sure the merchants got leases. Code Enforcement Officer Kathy Woodside acknowledged she has talked to individual merchants about this policy. Councilmember Fred Chang recommended including state paperwork in with future letters sent to merchants. Ashby suggested inviting merchants to a meeting to explain this issue instead of a letter. Bond will get a form or letter from the state to include with city’s letter and present the information to POBSA meeting in a couple weeks.

3. Discussion: Paul Powers Park. Cartwright was confused about what was decided to do with Paul Powers Park. Cartwright thought the city should get public opinion for this park and the proposal was out of scope with what council decided. Cartwright said the city should just fill, level and seed the park. Ashby said this option would cost about $30,000. Bond stated there are three options: 1) do nothing, 2) grading and reseeding or 3) Public outreach. Chang suggested selling this property for a better park location. Bond will ask Public Works Director Mark Dorsey to get updated quote for grading, erosion control and seeding only, then bring it back to committee on November 10th.

4. Discussion: Parking in Front of Mailboxes. Mayor Tim Matthes received a complaint from Officer Lynch about local code not stating it’s illegal to park in front of mailboxes. Chang stated this has been going on for years and doesn’t understand why it is a problem now. Cartwright wondered why the city has to make a code change about this, since it is a federal law. Chang suggested seeing which specific locations Officer Lynch has heard about this being a problem in. Mayor Matthes will talk to Dorsey and Officer Lynch, and then bring back to committee on November 10th.

5. Discussion: Park Rules. Bond said he sent the preliminary chapter on park rules to the police department and they had no comment on them. Bond stated there has also been no feedback from
other council members. Cartwright suggested bring this back to committee on November 10th after they studied the draft in more detail. The committee also asked Bond to seek comments from others on council concerning the draft.

6. Discussion: Preliminary Budget. Committee held discussion the supplemental budget request pertaining to Public Properties found in the draft 2015 budget. This included discussions of projects to repair City Hall including sealing the building & repairing and upgrading the clock tower. Cartwright suggested budgeting $60,000 for Paul Powers Park. The committee agreed to study the draft budget and consider making a formal recommendation at the November 10th meeting.

With that discussion, Cartwright closed the meeting.

Meeting Adjourned: 10:03 a.m.

Next Meeting: November 10, 2014, 8:30 a.m.