Committee Members present: Council members Bek Ashby, Fred Chang, & Jeff Cartwright
City Staff Present: Development Director Nick Bond, Public Works Director Mark Dorsey, DCD
Front Counter Clerk Lisa Stone, Associate Planner Elle Davis, & City Clerk Brandy Rinearson
Guests: Mayor Tim Matthes, Ryan Lund, and Leya Besaw.

The meeting was called to order at 8:35 a.m. by Councilmember Jeff Cartwright.

1. Discussion: Active Club. Ryan Lund said Pee Wees have had work parties every weekend since the last meeting. Lund thinks the Pee Wee organization has the manpower and tools needed to do the updates to the building. Public Works Director Mark Dorsey said the Pee Wees would need a building permit to do the foundation work. Development Director Nick Bond suggested Lund talk to Department of Community Development Office Manager Ellen Ferguson after the meeting to discuss permit needs. Lund also stated the Pee Wees had Roto Rooter come out camera the floor drains. Pee Wees also cleaned out the building and cleared up the rat problem.

2. Discussion: Slaughter County Coffee Stand. Dorsey stated that Leya Besaw had gotten approval from council for her coffee truck, but she has changed her plans for the location and configuration of the truck. Besaw stated she wants to do grading to make it a drive-thru espresso unit, but she would take the truck home every day. Bond stated permanent drive-thru espresso stands have certain regulations about how many cars to queue. Councilmember Jeff Cartwright suggested this new option needed to go to Council. Committee decided to have Dorsey decide what improvements need to be done and bring to Council on March 24th. Dorsey told Mrs. Besaw she could park truck at location and open for business as walk up stand while awaiting Council approval of these changes.

3. Discussion: Smoking Complaint at Active Club. Dorsey stated that Public Works employee Mike Deline brought forward a complaint about people smoking in front of the Active Club. Cartwright doesn’t think this is a public properties issue. Mayor Tim Matthes suggested moving the smoking area to where the covered picnic tables are. Mayor said he would with each group at the Active Club and explain this issue.

4. Discussion: No Parking Signs at End of Tremont Place W. Dorsey said a complaint came in from Patrick Kane, stating people use his driveway as a u-turn and requesting the city put up a No Parking sign. Cartwright suggested putting up a No Parking Sign and seeing if that helps keep people from u-turning in Mr. Kane’s driveway. Dorsey stated he will put up a No Parking Sign and add it to the ordinance.

5. Discussion: Van Zee Park Lease. Dorsey stated the Van Zee Park sign was taken down. The sign said No Organized Sports, but the South Kitsap Soccer Club has a lease with the City to use that park. Dorsey stated he would put up a modified sign and when Bond finalizes the park rules a new sign will be put up. Committee held discussion about little league using the field without a lease.

6. Discussion: 125th Anniversary Street Closure. City Clerk Brandy Rinearson stated the committee handling the 125th Anniversary is proposing a street closure of Prospect Street between Kitsap Street
and Robert Geiger Road. Councilmember Bek Ashby didn’t have a problem with this closure. The 125th Anniversary Committee also was hoping to close Frederick Avenue from Bay Street to the water, in order to display antique cars. Public Properties committee doesn’t recommend closing Frederick Avenue.

7. Discussion: Public Market “POD”. Rinearson stated Farmer’s Market wants to place a POD in parking space 24, 25 or 1 for the whole year. Ashby asked what parking spaces by the water are charged in order not to be in the negative. Rinearson stated she would have to look into the price charged for parking. Cartwright stated he didn’t want to take up a useable parking space. Councilmember Fred Chang suggested letting the farmer’s market use Peninsula Feed Store right of way. The committee held a discussion about parking leased by Peninsula Feed Store. Committee decided not to recommend approving the farmer’s market use a parking space.

8. Discussion: Mayor’s Park Committee Proposal. Mayor Matthes stated he wished to start an ad hoc park committee to gather ideas for improving parks. Mayor Matthes stated he would meet with the group and any interested council members. Cartwright wants to wait for the formal park survey results before deciding what to do with the parks. Cartwright stated it was important to figure out what residents of the city as a whole would like to do with the parks. Ashby agrees. Nick will work with Mayor Matthes to plan for an ad hoc committee which could meet after initial parks outreach.

With that discussion, Cartwright closed the meeting.

Meeting Adjourned: 9:40 a.m.

Next Meeting/Location: April 13, 2015, 8:30 a.m. Council Conference Room