

**City of Port Orchard City Council
Work Study Session
June 17, 2008**

PRESENT: Lary Coppola, Mayor (arrived at 7:43 p.m.)
Councilmembers Chang, Childs, Clauson, Colebank, Powers, and
Putansuu

ABSENT: Councilmember Olin

ALSO PRESENT: City Treasurer Tompkins, Development Director Weaver, Public Works Director/City Engineer Dorsey, Police Chief Townsend, City Attorney Jacoby, and Deputy Clerk Kirkpatrick.

Mayor Pro Tem Clauson called the meeting to order at 7:00 p.m.

Joint Work Session with South Kitsap School District Board

Patty Henderson, President of the South Kitsap School District Board introduced Bev Cheney, Superintendent; Kurt Wagoner, Dave LaRose, Naomi Pollen, and Kathy Simpson. Ms. Henderson thanked the Council for meeting with them as the School District Board wanted to share what they were doing to strengthen ties with the community:

- Collaborate and partner with other agencies such as the Boys and Girls Club, local preschools and daycare to provide seamless transitions into the South Kitsap school system.
- Kindergarten program: work with families of children from birth to five years to begin preparing the children for Kindergarten. Part of the program includes age appropriate activities, books, and games. There are three sessions for each age group during the school year and the District expects up to 250 participates in 2008-09.
- Encourage local business leaders to communicate with students on civics and especially volunteering within the local community.

Discussion Relating to Standards for Light Poles

Councilmembers recommended the Craftsman style light poles, similar to ones currently installed at the waterfront by the Port of Bremerton, green color, and a more attractive way to deter seagulls from landing on them than steel spikes.

Discussion of Interlocal Telecommunications Agreement with PUD No. 1

Councilmember Clauson explained that City residents pay for this service through property taxes, even though there is no direct benefit to residents. Council directed

staff to draft a letter to PUD outlining the Council's concerns and that the City will terminate the agreement as set forth in the contract.

Discussion Regarding Incentives for New Development vs. Retention of Existing Development

Development Director Weaver provided a brief overview of a conceptual three-step process that would be applicable to accommodate the annexation and vacation requests:

- Pre-Annexation Agreement: provides assurances to the applicants with clearly defined terms and enforceable upon successful annexation to the City;
- Annexation Petition: Upon satisfactory execution of a pre-annexation agreement with all parties, an Annexation Petition would be submitted to the City, with ultimate approval by the City Council and Boundary Review Board.
- Vacation Requests: A submitted vacation request would contain the terms of the development agreement and then be included in the public hearing/vacation ordinance.

Councilmembers directed that the three-step process be formalized and brought before the Council at a regular meeting for adoption.

Timeline of Events for McCormick Woods Annexation Petition and Draft Letter to McCormick Woods Residents

Councilmembers reviewed the three timelines provided by City Attorney Jacoby and determined that Timeline No. 3 provided the most time to process the annexation petitions and be able to collect property tax within fifteen months of annexation approval.

Development Director Weaver explained that several key personnel at the County have been sick and therefore, no meetings have taken place to discuss the annexation process and/or timelines. Councilmembers directed the Mayor to contact the Kitsap County Commissioners to arrange a meeting at their earliest convenience in order to move the process along.

2008 Asphalt Overlay Projects

Council directed staff to proceed with preparation of bid packets and bring back before Council at a regular meeting for awarding of the projects.

At 9:00 p.m. Mayor Coppola reconvened the meeting after a five-minute break.

Tremont Corridor

a. Closing Procedures and Title Clearing Policy Recommendations

Councilmembers directed staff to place these two items on the June 24, 2008, Consent Agenda.

b. Alternatives Investigation

Public Works Director Dorsey provided a summary of the Tremont Corridor project, noting the total project costs are approximately \$12 million with an

estimated \$3 million in contingencies, consisting of 10% estimating, 12% inflation and 10% construction.

Three options were considered at the June 17, 2008 Work Study Session as follows:

- Baseline: Current roundabout design at both SK Boulevard and Pottery Avenue
- Option 1: Signals provided at both SK Boulevard and Pottery Avenue
- Option 2: Roundabout at SK Boulevard and a Signal at Pottery Avenue

Based upon the Alternatives Analysis findings, along with information gathered during personal and/or phone interviews with various agencies and staff, it was determined that several design factors were not considered previously, such as; average daily trips (ADT) within the project corridor assuming annual Bay Street closures, U-turn traffic for commercial vehicles, left-turn prohibition given proposed Tremont Street Gateway improvements, Willyard Chiropractic building proximity and time delays incurred by Fire/Police within roundabouts due to stopped vehicles. Based upon these factors, Alternatives Analysis Option No. 3 was discussed:


- Maintain the current roundabout design at South Kitsap Boulevard
- Increase the Pottery Avenue roundabout diameter from 170-ft to 190-ft
- Shift the Pottery Avenue roundabout to the north by approximately 20-ft
- Provide emergency vehicle signage

Public Works Director Dorsey advised that at the June 24th meeting, there was a motion on the floor for Council's consideration and that Council could choose to postpone the matter for further discussion at that time.

The \$15,000 change order for the Berger/Abam contract approved by the Mayor will be forwarded for Council approval on the June 24, 2008, consent agenda.

Next Work Study Session- Tuesday, July 15, 2008

At 10:12 p.m. the meeting adjourned.



Patricia J. Kirkpatrick, Deputy Clerk



Larry Coppola, Mayor