

SAMPLE **PETITION FOR ANNEXATION**  
**TO CITY OF PORT ORCHARD, WASHINGTON**

Proposed Annexation Name McCormick Woods, The Ridge, Et. Al. File No. \_\_\_\_\_

The Honorable Mayor and City Council:

WE, the undersigned, who are the owners of not less than seventy-five percent (75%) in value, according to the assessed valuation for general taxation, of the real property legally described and geographically depicted in Exhibit "A" attached hereto, lying contiguous to the City of Port Orchard, Washington, do hereby petition that such territory be annexed to and made a part of the City of Port Orchard under the provisions of RCW 35.13.130 et. seq., and any amendments thereto, of the State of Washington.

Prior to the circulation of this petition, a meeting was held on the 13th day of May, 2008, between the initiating parties of this annexation and the Council of the City of Port Orchard, at which time the Council accepted the notice of intention to commence annexation proceedings and authorized the circulation of an annexation petition for annexation of the real property legally described and geographically depicted in Exhibit "A" attached hereto. At the meeting the Council also determined that it would require the adoption of comprehensive plan and zoning designations, and that the City would require the assumption of indebtedness of the City by the area to be annexed upon annexation. This is reflected by the following quotation from the minutes of the May 13, 2008 Port Orchard City Council Meeting:

**Council Member Powers moved and Council Member Putaansuu seconded the motion to allow the applicant to circulate a petition for annexation of the property described in the Notice of Intent and to require the simultaneous adoption of comprehensive plan and zoning designations, and the assumption of existing City indebtedness by the area to be annexed.**

*Upon vote, the motion passed unanimously.*

**WHEREFORE**, petitioners pray that the City Council of the City of Port Orchard entertain this petition, fix a date for a public hearing hereon, and cause notice of the hearing to be published in one or more issues of a newspaper of general circulation in the City, and to post the notice in three public places specifying the time and place of the hearing and inviting all interested persons to appear and voice approval or disapproval of the annexation.

ANNEXATION PETITION FORM  
OWNERS SIGNATURES

We, the undersigned, being owners of the real property lying contiguous to the City of Port Orchard, Washington, described in Exhibits A do hereby petition that such territory be annexed and made a part of the City of Port Orchard, and that comprehensive plan and zoning designations be adopted and the indebtedness of the City of Port Orchard be assumed upon annexation.

**WARNING**

Every person who signs this petition with any other than his or her true name, or who knowingly signs more than one of these petitions, or signs a petition seeking an election when he or she is not a legal voter, or signs a petition when he or she is otherwise not qualified to sign, or who makes herein any false statement, shall be guilty of a misdemeanor.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: McCormick Woods Home Owner  
Property Address: 1234 McCormick Woods Drive SW  
Tax Parcel No: 1234-56-7890-00

## PETITION SIGNING INSTRUCTIONS

1. Each signature shall be executed in ink and shall be followed by the name and address of the signer, the date of signing, and the tax parcel number of the property within the proposed annexation owned by the signer.
2. Signatures, including the original, of any person who has signed a petition two or more times shall be stricken.
3. The signature of a record owner, as determined by the records of the county auditor, shall be sufficient without the signature of his or her spouse.
4. In the case of mortgaged property, the signature of the mortgagor shall be sufficient, without the signature of his or her spouse.
5. In the case of property purchased on contract, the signature of the contract purchaser, as shown by the records of the county auditor, shall be deemed sufficient, without the signature of his or her spouse.
6. Any officer of a corporation owning land within the area involved who is duly authorized to execute deeds or encumbrances on behalf of the corporation, may sign on behalf of such corporation, and shall attach to the petition a certified excerpt from the bylaws of such corporation showing such authority.
7. When property stands in the name of a deceased person or any person for whom a guardian has been appointed, the signature of the executor, administrator, or guardian, as the case may be, shall be equivalent to the signature of the owner of the property.
8. When a parcel of property is owned by multiple owners, the signature of an owner designated by the multiple owners is sufficient.



**McCORMICK WOODS REQUEST FOR ANNEXATION  
TO THE CITY OF PORT ORCHARD  
JULY 2008**