This submittal checklist is intended to assist you in preparing and submitting a complete application. By providing all the information listed in this checklist and any other requested information pertinent to your project, you are assuring the quickest possible turnaround time for plan review. It is the responsibility of the Applicant to assure that all applicable code requirements are satisfied.

SUBMITTAL REQUIREMENTS

Unless otherwise noted, provide three sets or copies of each. At a minimum, application submittal packages shall include the following:

☐ Completed Permit Application Form 200 with Original Signature.

☐ Completed Submittal Checklist.

☐ UL 300 Original Design and Installation Documents.

☐ Cut sheets or other necessary information for all devices and equipment:
  o Provide listing for wet or dry extinguishing systems indicating it meets UL300. Other types of systems shall be listed for specific use for cooking operations.
  o Provide manufacturer's documentation indicating nozzle flow point along with agent storage container point allowance.

☐ System Calculations.

☐ Plan(s):
  o Show hood(s), exhaust duct(s), appliance(s), piping, nozzles, fusible links, agent storage and container(s).
  o Show system interlocking which automatically shuts down fuel and electrical under hood.
  o Show dimensions of cooking appliances.
  o Show locations of all manual actuation devices within 20 feet of kitchen exhaust system.
  o Show locations of all Class K fire extinguishers.
  o Show interconnection with fire alarm system.

By checking the above boxes you are indicating that all required information is present and that the submittal is ready for review and subsequent approval. WORK REQUIRING A PERMIT IS NOT AUTHORIZED UNTIL PLANS ARE REVIEWED AND APPROVED AND NECESSARY PERMITS ARE ISSUED.

Signature: __________________________________________  Date: ________________________________

Print Name: __________________________________________