



CITY OF PORT ORCHARD

Public Works Department

CITY HALL • 216 Prospect Street, Port Orchard, WA 98366
 (360) 876-4991 • FAX (360) 876-4980

RESIDENTIAL BUILDING PERMIT CHECKLIST

Applicant	
Date:	

All plans to be fully dimensioned or drawn to scale.

<input type="checkbox"/>	Completed Application
<input type="checkbox"/>	Scope of Work
<input type="checkbox"/>	Vicinity Map
<input type="checkbox"/>	Site Plan
<input type="checkbox"/>	Foundation Plan
<input type="checkbox"/>	Floor Plan
<input type="checkbox"/>	Framing Plan
<input type="checkbox"/>	Wall Bracing
<input type="checkbox"/>	Elevations
<input type="checkbox"/>	Energy Code Information
<input type="checkbox"/>	Street/Utility Permits Required
<input type="checkbox"/>	Paved Parking Indicated (2-off street)
<input type="checkbox"/>	Contractor's License # and Expiration Date (Unless Owner/Builder)
<input type="checkbox"/>	Route to Health Department (If there is a septic tank & drainfield.)
<input type="checkbox"/>	SEPA Required?
	<input type="checkbox"/> Yes
	<input type="checkbox"/> No Why
<input type="checkbox"/>	Special Conditions/Permits?
Comments:	