



**City of Port Orchard—Professional Services Supplemental**  
 216 Prospect Street, Port Orchard, WA 98366\*360-491-4991\*Fax 360-876-4980\* www.cityofportorchard.us

**All submittals should include the following:**

1. An introductory letter stating areas of expertise and your firm’s Statement of Qualifications, examples of experience, names and resumes of project managers (if applicable), references, and other appropriate information.
2. Select up to Seven (7) Specialty and Experience Fields.

<b>Specialty and Experience Fields (Pick up to 7)</b>	
Appraisal Services	Maintenance Facilities, Roof Repair and Replacement, ADA Compliance, Renovation
Archaeological Services	Mapping Land and Property Surveying, Construction Management
Architectural Planning and Design	Marine Biology
Biological Assessments	Master Planning, and/or Permit Coordination
Capital Improvements, Buildings	Material Testing
Chemical Engineering	Mechanical Engineering
Electrical Engineering	Parks and Recreation Centers
Engineering Geologists & Hydrological Services	Project Management (Preparing Construction Drawings and Specs, Bidding Services)
Environmental Engineering	PS & E Development, Photogrammetric Surveying & Mapping
Expert Witness Services, Public Relations, & Public Services	Right of Way Acquisition
Financial Consultants, Computer Aided Designers and Drafters, GIS Technicians	Slope Stability, Groundwater Analysis, Shoring Analysis and Design, Erosion Control Monitoring, Asphalt Testing
Fire Systems	Stormwater Design & Management
Geology, Geotechnical Evaluation, Geophysical Investigations	Structural/Civil Engineering
Grant Writing	Traffic Studies, Traffic Signal Design
Groundwater Quality Engineering, Wellhead Protection	Transmission - Overhead/Underground, Distribution
Habitat Management Plans	Transportation, Traffic Analysis, Signal Systems
Hydraulic Engineering	Water and Wastewater Studies and Facility Assessments
Landscaping & Design (incl. Parks & Rec)	Water/Sewer Rate Assessments
Legal Expertise (Eminent Domain, Testimony, Litigation, and Appraisal Review)	Water/Sewer Systems

Comments: \_\_\_\_\_

**3. Provide the LOCAL office or closest geographic contact to the City of Port Orchard**

Firm Name:	
Representative for Initial Contact:	
Street Address (& city, state, zip):	
Mailing Address:	
Phone Number:	
Fax Number:	
Email Address:	

**NOTE: Companies or individuals awarded contracts may be evaluated at the completion of each project or contract. The City reserves the right, at the Contract Administrator’s discretion, to perform periodic evaluations for long-term contracts. Evaluations scores may influence future contract awards with the City. Contractors will receive a copy of their evaluations and will be encouraged to comment on their experience with the City.**