



CITY OF PORT ORCHARD

Planning Department

216 Prospect Street
Port Orchard, WA 98366
Phone (360) 876-4991 • Fax (360) 876-4980

Date Received: _____ By: _____

NOTICE OF INTENT TO PETITION FOR ANNEXATION APPLICATION

PLEASE INCLUDE THE FOLLOWING:

- ONE original** completed Application form, plus 1 copy. **(2 total)**
- ONE original** Contact Information sheet, plus 1 copy. (attached) **(2 total)**
- ONE original** Notice of Intent to Petition for Annexation form (attached), plus 1 copy. **(2 total)**
- If you have an agent: a letter of authorization, with your original signature, which states the name and contact information of the agent authorized to speak for you.
- 2 copies** of legal descriptions, labeled as *Exhibit A*:
 - One for each parcel and any rights-of-way or easements included in the annexation.
 - A legal description that results in a single continuous line designating the entire subject property.
- 2 copies** of an 11" x 17" vicinity map labeled as *Exhibit A*, printed in black and white, which clearly indicates:
 - the area of the proposed action
 - all significant geographic features, including bodies of water, major streets and highways
 - boundaries of all units of government in the area as they presently exist

Print clearly (use ink) or type:

General location of property and/or address: _____

Location: Section(s) _____ Township _____ Range _____

Assessor's Parcel Number(s): _____

Size (Acres): _____

Current Zoning: _____ Requested Zoning: _____

Current Comprehensive Plan Designation: _____

Requested Comprehensive Plan Designation: _____

Is your property within Port Orchard's current Urban Growth Area (UGA)? NO YES

Does your property have a common boundary with the existing Port Orchard city limits? NO YES

Does the property have a Shoreline Designation? NO YES: _____
designations

Are there Critical Areas on the Property? NO YES: _____
type

Did you meet with Planning Department staff in a Pre-Application meeting? NO YES: _____
date

Existing Use of Property: _____

Proposed use of Property: _____

Signature of Owner

Print Name of Owner

**NOTICE OF INTENT TO PETITION FOR ANNEXATION
TO THE CITY OF PORT ORCHARD**

Proposed Annexation Name _____ File No. _____
Total Assessed Valuation of Proposed Annexation \$ _____.
Total Assessed Valuation Represented by Signatures \$ _____.
Percent of Assessed Valuation Represented by Signatures (_____ %)

The Honorable Mayor and City Council:

We, the undersigned, being the owners of not less than ten percent (10%) in value, according to the assessed valuation of general taxation of the property described in Exhibit A attached hereto, lying contiguous to the City of Port Orchard, Washington, do hereby advise the City Council of the City of Port Orchard that it is our intention to commence annexation proceedings under the provisions of RCW 35.13.130 through 35.13.160, so that the territory described in Exhibit A can be annexed to and made a part of the City of Port Orchard.

It is requested that the City Council of the City of Port Orchard set a date, not later than sixty days after the filing of this request, for a meeting with the undersigned to determine whether the City Council will accept, reject, or geographically modify the proposed annexation, whether it shall require the simultaneous adoption of the comprehensive plan, if such plan has been prepared and filed for the area to be annexed as provided for in RCW 35.13.177 and 35.13.178, and whether it shall require the assumption of all or any portion of existing city indebtedness by the area to be annexed.

WARNING

Every person who signs this petition with any other than his or her true name, or who knowingly signs more than one of these petitions, or signs a petition seeking an election when he or she is not a legal voter, or signs a petition when he or she is otherwise not qualified to sign, or who makes herein any false statement, shall be guilty of a misdemeanor.

Printed Name: _____ Signature: _____

Property Address/Location: _____ Date: _____

Tax Parcel Number(s): _____