



**City of Port Orchard  
Council Meeting Minutes  
Regular Meeting of November 8, 2016**

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**1. CALL TO ORDER AND ROLL CALL**

Mayor Putaansuu called the meeting to order at 7:00 p.m.

Roll call was taken by the City Clerk as follows:

Councilmember Ashby	Present
Councilmember Chang	Absent
Councilmember Cucciardi	Absent
Councilmember Diener	Present
Councilmember Donlin	Present
Councilmember Lucarelli	Present
Mayor Pro-Tem Clauson	Present
Mayor Putaansuu	Present

Staff present: Public Works Director Dorsey, City Attorney Cates, City Clerk Rinearson, and Deputy City Clerk Floyd were also present.

**A. Pledge of Allegiance**

Boy Scout Troop 1532 led the audience and Council in the Pledge of Allegiance.

**2. APPROVAL OF AGENDA**

**MOTION:** By Councilmember Ashby, seconded by Councilmember Clauson, to add the excusal of Councilmembers Chang and Cucciardi to the consent agenda.

**The motion carried.**

**MOTION:** By Councilmember Ashby, seconded by Councilmember Clauson, to approve the agenda as amended.

**The motion carried.**

**3. CITIZENS COMMENTS**

**Michelle Meith** stated she is here should Council have any questions regarding the McCormick Woods special event application.

**Tadina Crouch, Jennifer Richardson, and Leslie Hassett** voiced their concerns with the proposed street vacation which included traffic issues, wildlife, and the proposed idea of building 3 houses in the location.

**David Brice** noted he is available should Council have questions. He spoke about a form submitted by David Preston and asks Council to postpone their decision until further review.

**David Preston** and **Katie Johnson** spoke about the requested vacation and asked for Council's support.

#### **4. CONSENT AGENDA**

- A.** Approval of Check Nos. 67768 through 67887 totaling \$388,037.55; October Electronic Payment Dates 10/1/2016 through 10/31/2016 totaling \$17,562.45; and Bi-Weekly Payroll including Check Nos. 147267 through 147283 totaling \$272,694.61.
- B.** Approval of the October 18, 2016, Council Work Study Session Minutes
- C.** Approval of a Contract with Gordon Sound/GS Events! for the 2016 Festival of Chimes and Lights Sound System Services (**Contract No. 080-16**)
- D.** Approval of a Contract with Washington State Office of Public Defense for a Public Defense Grant (**Contract No. 092-16**)
- E.** Approval of Clare Relocation Assistance Voucher in Association with the Bay Street Pedestrian Pathway Project (Parcel #8)
- F.** Approval of Passow Relocation Assistance Voucher in Association with the Bay Street Pedestrian Pathway Project (Parcel #15)
- G.** Excusal of Councilmembers Chang and Cucciardi

**MOTION:** By Councilmember Clauson, seconded by Councilmember Lucarelli, to approve the consent agenda as modified.

**The motion carried.**

#### **5. PRESENTATION**

There were no presentations.

#### **6. PUBLIC HEARING**

No public hearings were held.

#### **7. BUSINESS ITEMS**

**A. Adoption of an Ordinance Accepting the Petition to Vacate a Portion of City Right-of-Way Commonly Known as Smith Street**

City Attorney Cates noted if Mr. Brice and Mr. Preston could come to an agreement on the easement letter provided by Mr. Preston before Council votes, we might be able to postpone the vote to the next meeting.

In response to Councilmember Ashby, City Clerk Rinearson provided some clarification on the vacation request.

**MOTION:** By Councilmember Ashby, seconded by Councilmember Diener, to adopt an Ordinance, vacating a portion of the City's right-of-way commonly known as Smith Street, as presented.

**The motion failed unanimously.**

**B. Adoption of Ordinance No. 038-16 and Amending Chapter 13.04.020 of the POMC to Address Daycare Sewerage Fees for Facilities with 6 Children or Less**

**MOTION:** By Councilmember Lucarelli, seconded by Councilmember Diener, to adopt Ordinance No. 038-16, thereby amending Chapter 13.04.020 POMC, to address daycare sewerage fees for facilities with 6 children or less.

**The motion carried.**

**(Ordinance No. 038-16)**

**C. Adoption of a Resolution Approving a Contract with ComPraise for the Appraisal Review of the Proposed Broz Property Purchase**

**MOTION:** By Councilmember Diener, seconded by Councilmember Donlin, to adopt a Resolution, thereby approving a Contract with ComPraise, being a Sole Proprietorship, in the amount not to exceed \$2,000.00 for the Broz Appraisal Review and documenting the Professional Services procurement procedures pursuant to RCW 39.80.

**The motion carried.**

**(Resolution No. 073-16)**

**D. Adoption of a Resolution Approving a Contract with N.L. Olson & Associates Inc. for the Comfort Inn Property Acquisition Project**

Councilmember Lucarelli recused herself from the meeting at 7:46 p.m., declaring a conflict of interest.

**MOTION:** By Councilmember Clauson, seconded by Councilmember Diener, to adopt a Resolution approving a contract with NL Olson and Associates, Inc. for the Comfort Inn Property Acquisition Project in an amount not to exceed \$3,650.

**The motion carried.  
(Resolution No. 074-16)**

Councilmember Lucarelli returned to the meeting at 7:49 p.m.

**E. Setting a Public Hearing Date for an Animal (Cat)Variance**

**MOTION:** By Councilmember Lucarelli, seconded by Councilmember Diener, to authorize the City Clerk to set the public hearing date of an animal variance for November 22, 2016, and to notify all adjacent property owners as outlined in POMC 7.12.090.

**The motion carried.**

**F. Approval of Public Event Application: McCormick Woods Turkey Trot Fun Run**

**MOTION:** By Councilmember Donlin, seconded by Councilmember Ashby, to approve the public event application for the McCormick Woods Turkey Trot Fun Run, allowing them to hold their public event using a portion of the City's parking lots and/or right-of-ways as presented.

**The motion carried.**

**G. Approval of Public Event Application: Seattle Children's Valentine Fun Run/Walk**

**MOTION:** By Councilmember Donlin, seconded by Councilmember Diener, to approve the public event application for the Seattle Children's Valentine Fun Run/Walk, allowing them to hold their public event using a portion of the City's parking lots and/or right-of-ways as presented.

Councilmember Ashby noted her concerns with the run being routed through Perry Avenue and asked if the residents have been notified.

**The motion passed. Councilmember Ashby voted no.**

**H. Approval of October 25, 2016, Council Meeting Minutes**

**MOTION:** By Councilmember Donlin, seconded by Councilmember Lucarelli, to approve the October 25, 2016, Council meeting minutes.

**The motion carried. Councilmember Clauson abstained.**

## **8. REPORTS OF COUNCIL COMMITTEES**

Councilmember Clauson reported on the October 31<sup>st</sup> Finance Committee meeting.

Councilmember Ashby reported the Economic Development and Tourism Committee meeting is scheduled for November 14<sup>th</sup> at 9:00am.

Councilmember Lucarelli reported the Utilities Committee meeting is scheduled for November 21<sup>st</sup> at 9:30am. The Sewer Advisory Committee meeting is scheduled for November 16<sup>th</sup> at 6:30pm at West Sound Utility District. In addition, the Chimes and Lights Committee met on November 7<sup>th</sup>.

Councilmember Diener reported the Land Use Committee meeting is scheduled for November 16<sup>th</sup> at 7:30am.

## **9. REPORT OF MAYOR**

Mayor Putaansuu reported on the following:

- Food drive for Helpline;
- Council will be holding a Budget Hearing on December 5<sup>th</sup>;
- Department of Emergency Management 'NIXLE' notification system;
- Closure of Moondogs and restaurant rebuild;
- Homelessness Committee;
- Housing Kitsap presentation on their new office space;
- Waste Management ribbon cutting for new trucks; and
- Review of the draft Fire Interlocal Agreement.

## **10. REPORT OF DEPARTMENT HEADS**

Public Works Director Dorsey reported on the Neptune Marine barge and float lights, and the Transportation Improvement Board will be making their decision on Tremont this month.

City Clerk Rinearson reported on the City Clerk's office annual rotation of files.

## **11. CITIZENS COMMENTS**

**Gerry Harmon** would like the Homelessness Committee to be recorded in case someone wants listen to the audio if they are not able to attend.

**Bobbie Stewart** asked if the City could help out next year with security downtown on Halloween because of the amount of children and cars.

**12. EXECUTIVE SESSION**

No executive session was held.

**13. ADJOURNMENT**

The meeting adjourned at 8:14 p.m. No other action was taken. Audio/Visual was successful.



Brandy Rinearson, CMC, City Clerk



Robert Putaansuu, Mayor

